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ER 62-8053

2 November 1962

MEMORANDUM FOR: General Carter
Mr. Kirkpatrick
✓Executive Registry

Sometime ago, Mr. McCone requested a different procedure for handling mail coming from outside the Agency addressed to him personally or as Director of Central Intelligence. The immediate occasion involved a letter from Arthur Krock which was never brought to Mr. McCone's attention and which was finally answered by General Carter during Mr. McCone's absence.

During the recent period of activity, mail for Mr. McCone was held and assembled until he had a chance to review it. The accumulation was reviewed by him on 1 November and he reaffirmed his desire that such correspondence be brought to his attention promptly and before action was taken. Included in this batch of mail was a letter from former Senator Herbert Lehman dated 10 October inquiring as to why the Senator no longer received [redacted] Mr. McCone thought this letter should have been handled by him personally and promptly. I am still not clear as to precisely what did happen to it. STATSPEC

In any event, Mr. McCone wants his letters brought to his attention daily by the undersigned who suggests that a paper be prepared to accompany these letters recommending action before such action is actually undertaken. For your information, in several instances on 1 November, the Director elected not to reply to correspondence for which letters had been prepared. Moreover, he revised drastically one letter which had been staffed out without his having seen it.

In short, I suggest that all mail addressed to Mr. McCone be sent to the undersigned as soon as it is received. I shall be able to turn a great deal of it over to [redacted] The rest will be brought to the DCI's attention and then copies can be farmed out and action laid on. STATINTL

EA/DCI



STATINTL